



POSITION ANNOUNCEMENT

ILLINOIS GOVERNMENT AFFAIRS REPRESENTATIVE

ABOUT ELPC

The Environmental Law & Policy Center is the Midwest's leading environmental legal advocacy organization. We drive transformational policy changes with national impacts.

We show that environmental progress and economic development can be achieved together by putting sustainability principles into practice. We advance climate solutions effectively by accelerating clean renewable energy alternatives to conventional power plants and advancing clean transportation solutions. We protect the Great Lakes and defend the Midwest's wild and natural places, and we fight for safe, clean water and healthy clean air for all. We combine effective public interest litigation with strategic policy advocacy, sound science, and economic analysis. ELPC produces strong results for the environment in the courtrooms, boardrooms, and legislative hearing rooms across the pivotal Midwest states and in Washington D.C.

Come join our winning team of talented, mission-driven professionals, who passionately work together to protect the environment and natural resources in the Midwest region.

Position Title: Illinois Government Affairs Representative (full time)

Reports to: Illinois Legislative Director

Location: Chicago, IL. *ELPC is committed to work-life flexibility and offers a hybrid work environment with the work week split between in-office and remote.*

JOB SUMMARY

The Illinois Government Affairs Representative position will focus on legislative advocacy in Springfield during legislative session (typically January – May). During non-session times the position will focus on key policy advocacy programs, including ELPC's EV School Bus Initiative and Illinois and Michigan Wilderness Expansion Initiative. This is a critical time in which ELPC's effective advocacy is essential for protecting our core environmental values so we are seeking a talented person who has strong commitment to the environment, displays the ability to understand and explain complex issues and enjoys working with a variety of people.

ESSENTIAL JOB FUNCTIONS:

- Serve as a legislative advocate and lobbyist at the Illinois State Capitol.
- Develop relationships, form coalitions and work with coalition partners, elected officials and administrative agency officials to tangibly advance ELPC's mission in Illinois.
- Coordinate with ELPC policy staff to develop an Illinois legislative and administrative action agenda.





ENVIRONMENTAL LAW & POLICY CENTER

- Draft and review policy proposals and legislation relevant to ELPC's mission.
- Prepare and present compelling testimony before General Assembly committees and state agencies.
- Other duties, as assigned.

EDUCATION AND EXPERIENCE

- Bachelor's degree in a related discipline.
- 3+ years of professional workplace experience in government, public policy advocacy, or government affairs (background in issue advocacy preferred).
- Successful in-depth experience reviewing and analyzing legislative proposals.

Knowledge, Skills & Abilities:

- Proficiency in Microsoft suite, especially Word.
- Superior communication skills, both written and verbal, including the ability to craft expert testimony. Powerful presentation skills to engage a variety of government, coalition and related audiences.
- Ability to operate independently as well as part of a team, work on varying assignments as needed, manage multiple priorities with defined deadlines.

Estimated Travel: 40-60% overnight travel January through May and part of November; occasional travel remainder of the year.

Special Requirements:

- This position will require some evening and weekend hours, mostly when legislature is in session.
- Must possess valid driver's license, vehicle insurance and good driving record.

SALARY

ELPC offers an attractive salary and benefits package, competitive to leading national environmental non-profits.

APPLICATION PROCESS

Please send a cover letter, resume, and professional references **by email to ILgovtaffairs@elpc.org**. If we find a match between your experience and our needs, we will reach out for an interview.

ELPC's EEO Statement:

Environmental Law & Policy Center is committed to diversity, equity and inclusion in the workplace and provides consideration for an employment relationship without regard to race, color, religion, sex, sexual orientation, gender expression, gender identity, genetic predisposition, national origin, ethnicity, disability, veteran status, or any other characteristic protected by federal, state or local law.

If you are interested in any of our open positions but are unable to apply via email due to a disability, please email us at gcronin@elpc.org with a reference to the specific job(s) you are interested in, and we will be happy to assist you.

